Driver Logon is the first screen displayed. Retrieve the dispatch data from the USB flash memory (QR:8). Choose your ID number and key in your password (if needed). If this screen does not display, log off previous driver (QR:9). The next screen is SELECT CUSTOMER.

Select Customer

From the SELECT CUSTOMER screen, you can choose the next customer by Access #:, Name:, or Account #:. The next screen is ACCOUNT INFORMATION.

Account Information

There are three ACCOUNT INFORMATION screens. From these screens, you can change product and price, apply taxes, fees and discounts, and define preset values for the delivery. To scroll through the three screens use Back (F4) and Fwd (F5).

Product

1. Next (F1) scrolls forward through tank records
2. A product can also be selected from a list box window

Price

1. To change price $2.4079/gallon (QR:4)
NEW CUSTOMER

If a customer does not exist in SELECT CUSTOMER, you can add a new customer. You must enter a unique access number and designate a product before delivering product. Fees, discounts and presets can also be applied. Press **New (F5)** to open the NEW CUSTOMER screen.

1. **Access #:** KEY IN A UNIQUE NUMBER
2. **Product:** CHOOSE PRODUCT IN LIST BOX WINDOW

Presets, Miscellaneous Fees, Discounts, Price and Tax options, see Operator’s Manual EM200-12.

DELIVERY

When all settings in the ACCOUNT INFORMATION or the NEW CUSTOMER screen are complete, you can begin delivery. The DELIVERY ACTIVE screen (QR:6) will display during delivery. A ticket will print after the preset is reached or the delivery is ended manually. After the delivery is terminated, the END OF DELIVERY screen will appear. Choose **Receive Payment** to enter transaction information. Choose **Percent Full** to record tank measurements.

- Begins a delivery (from the customer account screens), and resumes paused deliveries
- Pauses a delivery
- Ends a delivery and prints a ticket

DATA TRANSFER

Before driver’s logon, dispatch information from the office computer should be retrieved from the USB flash memory device (QR:1). After driver’s log off, delivery information should be saved to the USB flash memory device for the office computer (QR:9).

1. INSERT THE USB MEMORY STICK INTO THE DMS i1000.
2. PRESS ALT AND ESC SIMULTANEOUSLY TO OPEN THE DMS APPLICATION LIST SCREEN.
3. PRESS **Data (F5)** TO OPEN THE DATABASE MANAGER SCREEN.
4. PRESS **USB (F3)** TO ACTIVATE THE USB PORT.
5. MOVE THE POINTER TO **Send Transactions to Office** OR **Retrieve Database from Office** AND PRESS ENTER.

LOGOFF

To log off at shift’s end, open the UTILITIES screen (QR:9). Choose **Log off** or **View Shift Information** to open the SHIFT INFORMATION screen (QR:10). After saving the shift information, a shift ticket will print and the DATABASE MANAGEMENT screen will appear (QR:8).

1. **Util (F3)** OPENS UTILITIES SCREEN (AVAILABLE ON MOST SCREENS)
2. **Choose Log Off or View Shift Information** (QR:9)
3. **Save (F5)** PRINTS SHIFT TICKET AND OPENS DATABASE MANAGEMENT SCREEN (QR:10)